

**Report of: Glen Wooldrige, Head of City Works**

**Title: Approval of the amended Memorandum of Understanding  
for the Oxfordshire Waste Partnership**

**Ward: All**

**Report author: Glen Wooldrige  
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**Key Decision: No**

**Lead Member: John Tanner**

**Scrutiny responsibility: Environment**

#### **RECOMMENDATIONS**

That the Executive Board agrees to:

1. Confirm their agreement and support to the modified Memorandum of Understanding as set out in Appendix 1.
2. Support the principles of the Memorandum of Understanding and allow the Executive Member for the Environment and respective officers to work with partners to achieve the goals contained within Appendix 1.
3. Receive a regular update on the progress of the Partnership via the Executive Member/Officers and that any significant change in our operations would come to the Executive Board prior to any formal agreement.
4. Give authority to the Executive Member for the Environment to sign this Memorandum of Understanding on behalf of Oxford City Council and that the Chief Executive for Oxford City Council countersigns the document.

1. Confirmation is needed from the Executive Board that they support the principles contained within the Memorandum of Understanding in its new modified form.
2. This follows the Council's Vision and strategic aim of working more closely with partners to develop and deliver shared goals for the city.

3. Oxford City Council has been a partner in the Oxfordshire Waste Partnership for a number of years and had previously signed up to the Memorandum of Understanding. As with all long-term agreements/partnerships it was thought prudent that the Memorandum of Understanding should be re-visited. This was particularly pertinent as the Audit Commission are about to undertake an inspection on the effectiveness of the Partnership.

Following on from a meeting of the Oxfordshire Waste Partnership held on 30<sup>th</sup> June 2005, a revised Memorandum of Understanding was proposed; this is attached as Appendix 1. The Memorandum of Understanding was agreed by all waste portfolio holders in the county and has the support of their officers.

Amendments to the original document reflect the principles advocated by group leaders and chief executives county-wide.

4. The Memorandum of Understanding in its new amended form was devised following the Oxfordshire Waste Partnership's meeting on June 30<sup>th</sup> 2005. In attendance at this meeting were Glen Wooldrige (Business Unit Manager, City Works) and Cllr John Tanner (Portfolio Holder for the Environment), as well as officers and members from Vale of White Horse, West Oxfordshire, South Oxfordshire, Cherwell, and Oxfordshire County Council.

#### Appendix 1 – Memorandum of Understanding

<p>THIS REPORT HAS BEEN SEEN AND APPROVED BY: Portfolio Holder: Councillor John Tanner Chief Executive: Caroline Bull Head of Legal and Democratic Services: Jeremy Thomas Financial Management: Andy Collett</p>
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Background papers: None